



NEW YORK CITY DEPARTMENT OF
HEALTH AND MENTAL HYGIENE
Ashwin Vasan, MD, PhD
Commissioner

May 23, 2022

Dear Colleague,

The New York City (NYC) Department of Health and Mental Hygiene (Health Department) is pleased to invite your practice to **apply for up to \$10,000 to support expanded access to COVID-19 vaccines for children ages 11 and younger** through the NYC Pediatric COVID-19 Vaccination Support Program. While we have made exceptional progress in vaccinating New Yorkers against COVID-19, only 47% of children ages 5 to 11 years in NYC are fully vaccinated. If COVID-19 vaccines are authorized for children younger than age 5, vaccination of this age group will also be a priority. Many parents strongly prefer to have their children vaccinated at their child's regular health care provider's office, making your participation critical to increasing COVID-19 coverage in NYC.

Funding can be used for activities that support COVID-19 vaccination for children ages 11 and younger, including paying for overtime hours for administrative or clinical staff, producing vaccine education materials, purchasing vaccine storage units and temperature monitoring devices, and connecting your practice's electronic health records system to the Citywide Immunization Registry (CIR) via the HL7 webservice. The purpose of this funding opportunity is to address challenges to offering pediatric COVID-19 vaccination raised by providers.

More information about the COVID-19 Vaccination Program and how to apply for these funds will be provided during **three upcoming webinars**:

- **May 26, 8:30-9:30am, register [here](#)**
- **June 1, 8:30-9:30am, register [here](#)**
- **June 2, 12:30-1:30pm, register [here](#)**

To be eligible to participate in this funding opportunity, your practice must meet the following requirements:

- Operate within NYC
- Be an independent healthcare practice that is not owned or operated by a hospital or federally qualified health center
 - Urgent care centers, pharmacies, and mass vaccination sites are not eligible for this program
- Have a nurse practitioner or a physician licensed to practice medicine in the State of New York
- Provide primary or specialty healthcare services, including immunizations, to children ages 11 and younger
- Be registered with CIR and have a CIR Facility Code
- Have a New York City Payee Information Portal (PIP) number (to obtain a PIP number, visit <https://a127-pip.nyc.gov/webapp/PRDPCW/SelfService>)

Practices already administering COVID-19 vaccine may still participate in this program. These practices are not eligible for funds related to enrollment in the COVID-19 Vaccination Program but are eligible for funds for other activities. These practices are strongly encouraged to begin administering COVID-19 vaccine to children ages 6 months to 4 years if vaccine is authorized and recommended for this age group.

To participate and receive funds, practices must complete the following steps:

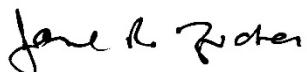
1. Submit the online application that will take approximately 10 minutes to complete (<https://survey.alchemer.com/s3/6849402/Pediatric-Vaccination-Support-Program>). Practices are strongly encouraged to submit their applications by June 10, 2022, so that they are enrolled in time for the potential authorization of COVID-19 vaccines for children under age 5 years, anticipated in mid-June.
2. Enter into a contract with the Fund for Public Health in New York City.
3. Complete required program activities:
 - a. Enroll in the NYC COVID-19 Vaccination Program, if not already enrolled
 - b. Complete the online COVID-19 Vaccination Program survey, including a description of your COVID-19 vaccination plan and plans for use of the funds
 - c. By November 15, 2022, report at least 100 doses of COVID-19 vaccine administered to children ages 11 years and younger in the Citywide Immunization Registry; practices are expected to incorporate COVID-19 vaccination during regular patient visits, but doses administered during vaccine-only sessions can also be counted
4. Submit invoices to nycreach@health.nyc.gov for all activities completed.

Health Department staff are available to help you enroll and complete program requirements. Please email nycreach@health.nyc.gov with questions or for assistance.

We encourage you to join a webinar to learn more about this opportunity. A webinar recording, webinar slides, and other program materials will be available at nyc.gov/health/covidvaccineprovider.

Thank you for your commitment to promoting and protecting the health of New Yorkers.

Sincerely,



Jane R. Zucker, MD, MSc
Assistant Commissioner
Bureau of Immunization